



{In Archive} Annual Progress Report, 2010

Leah Medley to: stephen.hopkins

04/20/2011 05:10 PM

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Steve,

I made a couple of minor questions/comments in the attached document. I think the most important thing we need to do in this report is to update the Match description to be sure everything listed there is eligible and to be sure this report has been updated to reflect FFY 2010. There are a few places I caught where it clearly was not updated and I'm sure there are other sections that I did not catch.

I also wanted to add some comments for **future** annual progress reports here. These are do not need to be addressed in the current report.

- I know I have said this over and over, but I can't make suggestions for future reports without including it: please report quantitatively on progress toward goals in the NPSMP (which will also need to be quantitative). For each goal/objective/task, you should be able to report how much progress you have made, how much you have to go, and if you are on track with your goal time periods.
- Include the estimated load reductions from all activities associated with the NPS program, including but not limited to 319 or those in GRTS. This is the kind of information that we are learning should have been in these reports all along so that when HQ asks the types of questions they have been, we can just refer them to current and past progress reports. This will be difficult since it will involve extra calculations, but you will be starting to include all your Match activities in GRTS too, so most of that will already be done.
- It is hard to tell if all of the activities mentioned were in the past year or if most paragraphs were a summary of all activities from any year for each goal. I think both are necessary for each goal in order to show progress. Please include progress toward completing the goals of the NPSMP with special emphasis on what was accomplished in that federal fiscal year specifically.



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